

Living Skies

2014

Greetings!

Living Skies 2014 (WestCan4) is hosting a MEGA Geocaching Event next summer, and we invite you to join in the fun!

This event will host 500+ geocachers from Saskatchewan, Canada and around the world. We will be highlighting the best of what the Rosthern and Batoche areas have to offer as a geocaching and tourist destination. The event is designed to promote tourism and sustainability in rural Saskatchewan specifically highlighting our beautiful prairies and aspen parklands.

Living Skies 2014 will take place on July 19, 2014, however, this is more than just a one day event. In order to make an exciting and unique summer holiday experience, satellite events in the area have been planned throughout the weekend, and a variety of affiliate events will be planned throughout the province in the week leading up to the event. The opportunities for you to reach your target consumers are endless.

Attached are the vendor packages for these events. We invite you to partner with us, and help make this event a huge Saskatchewan success! If you'd like explore other opportunities for sponsorship we'd be delighted to talk to you further.

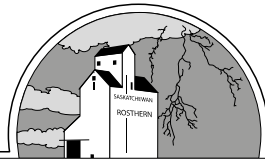
Sincerely,

[name and contact information]

On behalf of the Living Skies 2014 (WestCan 4) Mega Event Organizing Committee

For more information about the event visit www.livingskies2014.ca

For more information about geocaching visit www.geocaching.com



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Become a Vendor at Living Skies MEGA Event

What is Geocaching?

Geocaching is a real-world, outdoor treasure hunting game using GPS-enabled devices. Participants navigate to a specific set of GPS coordinates and then attempt to find the geocache (container) hidden at that location. Geocaching is an activity enjoyed by all age groups. If you have a sense of adventure, love discovering new places, and enjoy the outdoors, all you need is mobile access to the internet and you can be a geocacher!

The Benefits of Geocaching

Geocaching has a broad range of benefits, including:

- outdoor exercise
- family oriented activity
- boosts tourism
- community involvement
- environmental awareness

Mega Events

First one in Saskatchewan

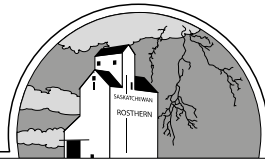
- approximately 20 Mega Events each year around the world
- requires at least 500 participants
- participants travel from around the world to attend

Location of the Event

Rosthern, Saskatchewan July 19, 2014

With thanks from the Living Skies 2014 Organizing Committee:

Linda Mushanski Chair
Alex Paul
Claire Clement
Jay Clement
Ryan Goolevitch
Vanessa Goolevitch
Eric Parsons
Norm Schroeder
Angelique Favelle



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Vendor Information

Do you sell geocaching merchandise, make geocoins, or offer services or information that would be of interest to Geocachers? Do you have products or services that capture the unique character of Saskatchewan?

Booth space is available for Vendors in the **Living Skies Mega Mall** on July 19th, 2014.

Booth Space

Each 10x10 booth space is \$100 if paid for prior to June 1st. After June 1st the booth space will cost \$150. Should you require a larger space, please indicate that you wish to purchase 2 or more spaces together.

Booth packages include:

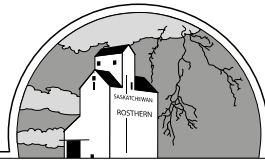
- 10x10 booth space, 2 chairs and an 8' table.
- Volunteers will circulate throughout the day to ensure all your needs are met.
- Electricity will be available, please bring your own extension cords.
- Access to a free WiFi connection.
- The opportunity to sell your merchandise and promote your business or product.
- Listing of your business name in event souvenir program.
- Listing of your business name on the event website.

Rules and Regulations

Vendors can begin setting up their booth beginning at 7:30 AM and must be completed by 9:30 AM, one half hour before the beginning of the event at 10:00 AM. Booths must be manned at all times and not left unattended (we will not be responsible for stolen or missing items). Booths must stay standing and not torn down until after the event's closing time. See other Terms and Conditions.

Use of the "Living Skies 2014" Name and Logo

We encourage vendors to participate in the 'Living Skies' theme of this event – the creative possibilities are endless! Use of the event name and logo is permitted with prior consent from the Event Planning and Organizing Committee (EPOC). Please submit your design, and have approval for your design before beginning production. We reserve the right to reject any design or require a re-design. There will be a licensing fee per item made with the **Living Skies 2014** logo.



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VENDOR APPLICATION FORM

Please complete this form and mail it with a cheque (payable to "Living Skies 2014") to:

Linda Mushanski, Living Skies 2014, 237 Shannon Road, Regina, SK S4S 5H8

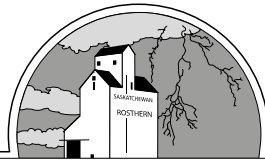
OR

Business Name			
Contact name(s)			
Mailing Address			
City:	Prov:	Postal Code	
Phone:	Bus:	Cell:	
Email:	Fax:	Website	
Description of your business and products to be exhibited (if utilizing booth space)			
Description of your booth, including requirements for electricity and WiFi			

Registration and payment can be made at www.livingskies2014.ca using the online vendor Registration Form

Rental Information

Item	Number Requested	Value per Item	Total Cost
10x10 booth space with one table, two chairs and one tent		\$100 prior June 1, 2014	\$
		\$150 after June 1, 2014	
Table (each additional)		\$20.00	\$
Chair (each additional)		\$5.00	\$
No sales tax (GST, PST) is applied to the registration fee.			



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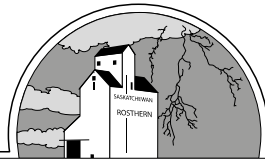
Total Booth Rental			\$
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Please note any special requests – we will do our best to accommodate your needs.

I have read, accepted and agree to abide by the Terms and Conditions

Signed _____ Date _____

Accepted By _____ Date _____



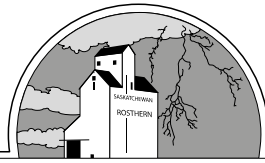
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Terms and Conditions

We ask that all vendors and sponsors provide an item for the silent auction table.

1. In accepting an allotment of space an Exhibitor shall be deemed to have accepted and be bound by all the Organizers' Rules, Regulations, Conditions and Orders of the Mega event and the decision of the Organizers in any matter of dispute will be final. See below.
2. The sale of foodstuffs may only occur at designated, pre-approved Food Court booths.
3. Although every endeavour will be made to meet any request made by an Exhibitor regarding the position of his booth, the allocation of sites and positioning of Exhibition space will be entirely at the discretion of the Organizers. The Organizers are not responsible for informing Exhibitors of the type and number of other Exhibitors accepted at the Fair, nor are they responsible for the prices set by other Exhibitors on the day.
4. The Organizers reserve the right to refuse any application whatsoever and also reserve the right to cancel any application without giving a reason.
5. Goods for sale must not be different from those detailed on the booking form(s) without prior consent from the Organizers.
6. The Fair will be open from 10:00 AM - 5:00 PM. We therefore require all trade stands to set up between 7:30 AM - 9:30 AM.
7. Exhibitors WILL NOT BE ALLOWED TO SUB-LET any portion of space allotted to them, nor will they be allowed to encroach upon any space in excess of that allotted.
8. All electrical or other equipment must comply with current regulations and the Organizers reserve the right to inspect as necessary.
9. Exhibitors are responsible for keeping their display areas neat and tidy at all times.
10. Smoking is not permitted at any time within the allotted Exhibition space.
11. The Organizers, its Officers or Servants, shall not be in any way responsible for any accident, damage or loss, however caused that may occur to any Person, Article or Equipment exhibited. Each Exhibitor shall be solely responsible for any loss, injury or damage to, or occasioned by any goods or equipment belonging to them and it is a condition of entry that each Exhibitor shall indemnify and hold harmless the Organizers, its Officers and



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Servants from and against all actions, suits, expenses and claims on account of, or in respect of, any damages or injury which may be so caused or occasioned.

12. All goods and services offered for sale by the Exhibitors must comply with such statutory regulations as are in force from time to time and it is the Exhibitors duty to ensure such compliance.

13. In the event that Organizers discover that an Exhibitor is in breach of any of the conditions in this agreement the Organizers shall be entitled to refuse the Exhibitor the use of the booth.

14. The Organizers will under no circumstances accept liability for any loss or damage (whether direct or indirect) arising from or caused by the abandonment or cancellation, whether total or partial of the Mega event, or the postponement of any associated event, meeting or other happening on the Mega event premises or elsewhere for whatever reason.

15. Selling of goods by auction or by means of public address system, shouting or annoying behaviour is forbidden. Any trader found to be under the influence of either alcohol, drug related substances or using abusive language likely to cause offence will be escorted from the event.

16. Exhibitors are asked to ensure that their staff understand these regulations and so prevent any problems which otherwise may arise.

17. All Exhibitors and others must comply with all Government and Local Authority regulations and all current codes of practice in respect of all equipment, electrical or otherwise that the Exhibitor brings into or allows, either knowingly or not, on to their allotted Exhibition Booth area.

18. All radio microphones are forbidden, no audio equipment will be allowed without written permission from the Organizers.

19. The Organizers reserve the right to limit the use of two-way radios and the number of frequencies used at the event.

20. Exhibitors are reminded that they are responsible for maintaining direct control over their canine companions at all times, whether the dog is on a leash or not.